Change of Custody Request Form

Instructions: *A separate form should be completed for incoming and outgoing events. Send completed forms to biorepmon@kryosphere.com to ensure expedited processing and support. Submitted documents **must** include a signature. The Kryosphere LIM System may be used as an alternative for request submission. As always, we appreciate your material and time.*

Request Type

☐ **Local Transfer of Material** ☐ **On-Site Pickup/ Delivery** ☐ **Domestic Shipment** ☐ **International Shipment**

General Client Information	Request Urgency
Client Name:	☐ Urgent, Same-Day Change of Custody *(Fees May Apply)*
Client Representative:	☐ Standard, Change of Custody within 48-Hours
Project/ Study Name:	☐ Preferred Date:

Material Origination	Material Destination
☐ **Kryosphere** ☐ **Other, Site Name:**	☐ **Kryosphere** ☐ **Other, Site Name:**
Site Address: 14001 Weston Parkway Cary NC 27513 Suite 106 - Bay 1	**Site Address:**
Attention: Shipping Dept. ☎**#:** (919) 941-9999 x1038	**Attention:** ☎**#:**

Handling Requirements

Transport/ Shipment Temperature Monitoring: ☐ Yes ☐ No

Manufacturing Status: ☐ GMP Regulated Material ☐ Non-GMP Material ☐ R&D Material ☐ Other:

Material State/ Conditioning: ☐ Solid, No Change ☐ Liquid, No Change ☐ Liquid to Solid *(Fees Apply)* ☐ Solid to Liquid

SDS Available: ☐ Yes *(Please Attach)* ☐ No

Hazards: ☐ Unknown *(Potentially Infectious)* ☐ Infectious, Category A ☐ Infectious, Category B ☐ None

Material Radioactive: ☐ Yes ☐ No

USDA, CDC, IATA, or other Permits: ☐ Yes ☐ No

***(For All Incoming Material)* Other Material Storage Requirements:** ☐ Dedicated Storage *(Fees Apply)* ☐ Shared Storage ☐ N/A

***(For All Incoming Shipments)* Airway Tracking Number:**

***(For Domestic & International Shipments)* Total $USD Value of Material:**

Qty	Container Size	Description	Shipment or Transport Temperature Control	Required Storage Temperature at Kryosphere
			☐ Ambient ☐ CRT ☐ +2-8°C ☐ -20°C ☐ -70°C/-80°C *(Dryice)* ☐ Liquid Nitrogen *(LN2)*	☐ Ambient ☐ CRT ☐ +2-8°C ☐ -20°C ☐ -40°C ☐ -70°C ☐ -80°C ☐ LN2 ☐ Other:
			☐ Ambient ☐ CRT ☐ +2-8°C ☐ -20°C ☐ -70°C/-80°C *(Dryice)* ☐ Liquid Nitrogen *(LN2)*	☐ Ambient ☐ CRT ☐ +2-8°C ☐ -20°C ☐ -40°C ☐ -70°C ☐ -80°C ☐ LN2 ☐ Other:

Comments & Special Requests:

Client Chain of Custody Agreement

I hereby declare that the contents of this consignment and all the information provided on this form are true and fully accurate. I certify that these materials are in all respects in proper condition for transport according to applicable local, state, national government and international regulations. I am aware that there are substantial penalties and fines associated with misrepresentation of the information associated with the shipment of hazardous materials. Kryosphere reserves the right to refuse transport of any materials determined to be in violation thereof.

Signature:	**Date:**

For Assistance or Questions Contact Kryosphere | (919) 941-9999 | *biorepmon@kryosphere.com*

For Kryosphere Staff Only